



Business Registration & Licensing Tips for Proper Vehicle Compliance

U.S. States	Registration Information	Contact numbers
Connecticut	http://portal.ct.gov/sots	Business Services Division Phone: 860-509-6002 Fax: 860-509-6069
Delaware	Forms: http://corp.delaware.gov/cvrmemo.shtml Information on obtaining an Authorization Certificate (required for insurance companies): https://insurance.delaware.gov/	Phone: 302-739-3073 Fax: 302-739-3812 Authorization Certificate: 302-674-7300
Florida	https://dos.myflorida.com/sunbiz/start-business/ Forms: www.sunbiz.org	Phone: 850-245-6939
Indiana	SOS: https://secure.in.gov/sos/2363.htm	Phone: 317-234-9768
Iowa	SOS Main Web: https://sos.iowa.gov/ SOS Name: Iowa Secretary of State	Phone: 888-767-8683
Massachusetts	SOS Registration: https://corp.sec.state.ma.us/corp/loginsystem/login_form.asp?FilingMethod=I DMV Registration: https://www.mass.gov/orgs/massachusetts-registry-of-motor-vehicles (recertification required every two years to maintain an active status)	Phone: 617-727-6939
Maryland	Department of assessments and taxation: https://dat.maryland.gov/Pages/sdatforms.aspx#BPP (MD will accept an out-of- state business license as validation of active status)	Phone: 410-767-1184, #3
Montana	https://sosmt.gov/ Secretary of State Montana	Phone: 406-444-2034
New Mexico	http://www.sos.state.nm.us/	Phone: 800-477-3632
New York	Proof of Corporation required for client-owned vehicles. Documents accepted to apply for Proof of Corporation <ol style="list-style-type: none"> 1. Company seal: (certificate under seal) issued by New York Department of State 2. Filing receipt: issued by NY Dept of State or 3. Certificate of Incorporation: A certified copy is issued by New York or the home state. http://www.dos.ny.gov/corps/buscorp.html NY Certificate Under Seal: https://dos.ny.gov/certificate-status	NY Certificate: Phone: 518-473-2492 Fax: 518-473-1654
North Carolina	https://www.sosnc.gov/forms/by_title/Business Registration Business Entities Common	North Carolina Secretary of State, Corporations Dept, Phone: 919-814-5400 General SOS: 919-807-2000
North Dakota	Secretary of State, Business Services web: http://sos.nd.gov/business/business-services	Phone: 701-328-2900
Rhode Island	https://www.ri.gov/taxation/BAR/	Phone: 401-574-8829
Virginia	State Corporation Commission Corporation Web: http://www.scc.virginia.gov/clk/bussrch.aspx Address needs to match what is on file with SOS	Phone: 804-371-9733
Washington	Apply for UBI Number http://bls.dor.wa.gov/forms/700028.aspx Mailing address: State of Washington Business Licensing Service PO Box 9034 Olympia, WA 98507-9034 Form Walk-in: Bring in the forms and fees to any business licensing office or Department of Revenue office. Office location information: 800-647-7706	Phone: 800-451-7985
Wyoming	SOS Business Division Email: https://sos.wyo.gov/Business/StartABusiness.aspx	Phone: 307-777-7311
Canadian Provinces	Registration Information	
Alberta	https://www.alberta.ca/register-business-name.aspx	
British Columbia	https://www2.gov.bc.ca/gov/content/employment-business/business/managing-a-business/starting-a-business/starting-a-restaurant-in-bc/register-your-business	
Manitoba	https://www.gov.mb.ca/business/registration/index.html	
New Brunswick	https://www2.gnb.ca/content/gnb/en/services/services_renderer.201450.Register_Renewal_of_a_Business_Name.html	
Newfoundland & Labrador	https://www.gov.nl.ca/dgsnl/registries/companies/	
Novia Scotia	https://novascotia.ca/sns/access/business/ready-register-business.asp	
Ontario	https://www.ontario.ca/page/registering-your-business-name	
Quebec	http://www.registreentreprises.gouv.qc.ca/en/demarrer/immatriculer/default.aspx	
Saskatchewan	https://www.isc.ca/CorporateRegistry/RegisteringaBusiness/Pages/default.aspx	
State:	Obtain the Business License	
Alabama	Jefferson County: http://www.jccal.org/Default.asp?ID=847&pg=Obtain+Or+Renew+Business+License	
Georgia	Gwinnett County: https://www.gwinnettcounty.com/portal/gwinnett/Home Cobb County: http://www.cobbcounty.org/ Fulton County: https://fultoncountyga.gov/inside-fulton-county/fulton-county-departments/finance/business-licenses Richmond County: https://www.augustaga.gov/2102/Business-Licenses	
Maryland	https://dat.maryland.gov/Pages/sdatforms.aspx#BPP	
Washington D.C.	https://dcra.dc.gov/service/get-business-license	
Requirements:	How to obtain requirements:	
147C	Provide 147C Letter or other IRS document (SS4) showing business name, address and FEIN. This information is critical for providing accurate information to the state DMV for title and registration.	
NJ EIN (formally known as Corp Code)	New Jersey EIN (Corp Code) Application: http://www.nj.gov/mvc/business/ein.htm	